GETTING STARTED WITH RUNDOO · SETUP

The Custom Label Designer

Build a shelf tag once in the Custom Label Designer (Admin → Product → bottom) and it's ready for your whole team to print.

THREE THINGS YOU DECIDE

1

Size

Match the sticker stock in your printer.

Label Size preset or manual W × H

2

Fields

Toggle on what shows. Nine to choose from.

Name, Price, UOM, Vendor, and more

3

Look

Style and place each field the way you want.

Size, Bold, Font, drag to move

Build it in 5 steps

1. In **Admin**, open **Product** and scroll to the **Custom Label Designer**.
2. Give it a **Template Name** your team will recognize.
3. Set **Label Size** to match your stock.
4. Toggle the **FIELDS** you want, then click one to style or drag it.
5. Click **Save Design**. It's live for every cashier.

Two things that stay fixed

Barcode is always on

UPC / Barcode is locked on, so every label scans. **Cost** never prints, only your retail Price does.

Want a price-less tag? Build a second template with the Price toggle off and save it under a distinct name like "Shelf Tag (no price)." Switching templates at print time beats re-editing one every time.

Printing comes next: saving the template makes it available. Putting it on a product at the counter is covered in "Tags on the Shelf."