GETTING STARTED WITH RUNDOO · SETUP

# Payments & Payouts (Stripe)

Watch each card sale travel from your register to your bank, and read a payout once it lands. Home base is **Admin › Stripe › Payouts**.

## THREE TABS ON THE STRIPE SCREEN

1

### Payments

Every card transaction: succeeded, refunded, or failed.

**Read-only ledger + Export**

2

### Payouts

The deposits Stripe wired to your bank.

**Your home base here**

3

### Account

The business details Stripe has on file.

**Check here if a wire is held**

### Read a payout, top to bottom

1. **Header**: the final amount, status, and date it landed.
2. **Timeline**: initiated, in transit, then completed.
3. **Overview**: the **Payout Trace ID** for your bookkeeper.
4. **Summary**: charges, gross, fees, and net total.

### Why a payout is not a day's sales

**$100 − $20 = $80**

A $100 Monday sale, a $20 Tuesday refund, and fees net an $80 Wednesday deposit. Reconcile to the settlement date, not the sale date.

**Chasing a wire?** Open the payout, copy the **Payout Trace ID**, and hand it to your bank or bookkeeper. It is unique per wire and reconciles on both sides.

**Payout late or Failed?** Check the **Account** tab for a Stripe warning, then the **Status** on the feed. More than a day or two late, call your guide or Support at **(650) 334-3205**.