

Set Up Your Cash Drawer

| Get the drawer wired up and popping open with every sale.

Step-by-step walkthrough ~3 min read Companion to the [4:16 video](#)

If you already set up your receipt printer, the cash drawer is the easy finish. A cable, a couple of clicks, and you're taking cash. Here is the one thing that surprises just about everyone, and it makes the whole setup make sense once you know it.

HOW IT ACTUALLY WORKS

The drawer plugs into the printer, not the computer

Your cash drawer is passive hardware. No wifi, no driver, no connection to the computer, and Rundoo never opens it directly. It plugs into the back of your **thermal receipt printer**, and the printer is what pops it open. Every time a cash sale prints a receipt, the printer sends a pop signal down the cable and the drawer springs open.

The catch that follows from that: no printer, no automatic pop. So the receipt printer has to be set up and working first. If you have not done that piece yet, finish the printer video, then come back here.

DO THIS

Wiring up the drawer, step by step

1

See what came in the box

Three things: the drawer itself, a cable that looks like an old phone cord (that is the RJ-12, sometimes called a 6P6C), and a small set of keys. The keys open the drawer by hand for cleaning or a manual peek. Keep them somewhere safe and out of the till.

2

Plug the cable into the printer

Flip the receipt printer over and look at the ports on the base. You want the one labeled **Cash Drawer** (on some printers it reads **Buzzer**). Press the cable in until you hear the click. Do not use the network or **LAN** port, that one is for the printer's internet connection, and it is the most common mix-up.

3

Plug the other end into the drawer

The drawer's port is on the underside, tucked into a recess on the bottom. Tip the drawer up, find the port, and seat the other end of the cable until it clicks. The drawer is heavy and awkward, so grab a second pair of hands to hold it steady while you plug in.

4

Ring a cash sale and watch it pop

Set the drawer back in place, ring up any item in Rundoo, and pay with **Cash**. When the receipt prints, the drawer should pop right open. That is your confirmation the whole chain is wired correctly. A one-cent test sale works fine, just refund it afterward to keep your books tidy.

5

Load your starting float

Set the starting float, the cash you keep in the drawer to make change, per store in **Admin > Locations**. Then count that amount into the till. Rundoo starts each day's **Register Total** from your float, so your close-out numbers line up from the very first sale.

KEEP IT HANDY

Cash drawer at a glance

CONNECTS TO

The receipt printer

Not the computer. RJ-12 cable into the Cash Drawer port.

POPS OPEN ON

Cash & check sales

Card sales never pop it. That is by design.

THE CABLE

RJ-12 (6P6C)

Looks like an old phone cord. The ends are directional.

SET YOUR FLOAT

Admin > Locations

Per store. Rundoo starts each day from this number.

Good to know

- The cable is directional. The two ends are labeled, one for the printer and one for the drawer. Plug them in backwards and the drawer just will not open, so if it stays shut after a cash sale, try swapping which end is where.
- Two registers can share one drawer, as long as both stations print to the same receipt printer. One printer, one drawer. Want a drawer per station? Give each station its own printer.
- If a cash sale prints but the drawer stays closed, check the cable first: the right port on the printer (Cash Drawer, not LAN), a firm click on both ends, and the ends not reversed. That is almost always the culprit.