

GETTING STARTED WITH RUNDOD · RUNDOD AI

Your Night Manager

An agent reviews the day on a schedule and texts you what to notice, without you opening the app. Set your first one up in a minute.

THREE TYPES OF AGENT

1

Daily Summary

The morning-coffee read: yesterday's sales and anything unusual.

The flagship. Start here.

2

Order

A recurring restock. Drafts the list; you review and submit.

e.g. Fridays at 7am

3

Report

A recurring business question, answered on a schedule.

e.g. Mondays at 8am

Build one in 5 taps

- 1 POS > Analytics > Rundoo AI, then the Agents tab.
- 2 Click + Add agent, top-right.
- 3 Set Name, Identifier, and Type (Daily Summary).
- 4 Assign Staff and type a plain-English Schedule.
- 5 Write the User Prompt, then click Create.

How it lands

A text at your set time

Goes to assigned **Staff's phone** (SMS by default). Test any time with **Run now**. Email via each person's Notifications tab.

Starter prompt: "At 6pm each day, review yesterday's sales and flag anything unusual, like low-margin transactions, quiet customers, or low stock. Text me the top 3 to 5 items with the transaction ID and a one-line reason each."

Trust, but verify: the text is AI-generated from live data and short on purpose. Tap the link to check a number against its report before you act, and use **Deactivate** to pause an agent without losing the prompt.